

RATON WATER WORKS

2020-2021 FINAL BUDGET

RATON WATER BOARD

ALLEN LITCHFIELD, CHAIRMAN

JOE GAGLIARDI, VICE-CHAIRMAN

MARK MORRIS, MEMBER

LINDÈ SCHUSTER, MAYOR PRO-TEM

RON CHAVEZ, CITY COMMISSIONER

OFFICE & ADMIN

Terry Sykes, General Manager
Water IV & Wastewater IV
Geneva Trujillo, Finance/Office Manager
Amanda Alderette, Billing Clerk
Bonnie Sanchez, Billing Clerk

WASTEWATER RECYCLE PLANT

Lloyd Wakefield, Chief Plant Operator
Wastewater IV
Steve Archibeque, Plant Operator
Wastewater IV (uncertified)
James Trujillo, Plant Operator
Wastewater II

FILTER PLANT

Anthony Bustos, Chief Plant Operator
Water III
Christopher Gomez, Plant Operator
Water III
Lawrence Gigante, Plant Operator
Water II

CONSTRUCTION & MAINTENANCE

Dennis Fernandez, Foreman
Water IV & Wastewater III
James Mascarenas, Jr., Assist Foreman
Water IV & Wastewater III
John Armijo, Utility III/Meter Tech
Water III
John Quintana, Utility III/Backhoe Oper.
Water III
Eric Jaramillo, Utility III/Backhoe Oper
Water III
Daniel J. Fulkerson, Utility II
Water II
Augustine Trujillo, Utility I/Mechanic
Water I
Marvin Samora, Utility I
Water I
Jarrod Arguello, Utility I
Water I

**2020-2021 FINAL REVENUE BUDGET
RATON WATER WORKS**

	2019-2020 PROJECTED <u>Y-T-D</u>	2019-2020 ACTUAL <u>Y-T-D</u>	2019-2020 <u>BUDGET</u>	2020-2021 <u>BUDGET</u>
WATER SALES	\$1,385,890.62	\$1,433,652.26	\$1,400,000.00	\$1,410,000.00
SEWER SALES	\$827,690.79	\$832,348.34	\$840,000.00	\$845,000.00
PENALTIES	\$32,871.87	\$32,306.88	\$33,000.00	\$33,000.00
CONNECT FEES	\$9,900.00	\$10,065.00	\$11,000.00	\$10,500.00
CC COLLECTION FEES	\$8,216.84	\$9,932.81	\$8,000.00	\$9,000.00
WATER TAPS	\$5,000.00	\$6,000.00	\$15,000.00	\$10,000.00
SEWER TAPS	\$4,000.00	\$4,000.00	\$7,500.00	\$5,000.00
INTEREST INCOME	\$13,378.69	\$11,775.48	\$12,000.00	\$6,000.00
MISC REVENUE	\$6,032.12	\$7,296.05	\$15,000.00	\$10,000.00
SEPTAGE FEES	\$1,723.00	\$2,449.00	\$2,000.00	\$2,500.00
BACTI TESTING	\$30,075.00	\$30,015.00	\$32,500.00	\$30,000.00
TSFR FROM GO BOND	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$425.33</u>
TOTAL	\$ 2,324,778.93	\$ 2,379,840.82	\$ 2,376,000.00	\$ 2,371,425.33
MEMO ITEMS:				\$ 1,500,000.00
CITY REFUSE				\$ 110,000.00
GROSS RECEIPTS TAX				\$3,981,425.33
TOTAL 2020-2021 BUDGET				

**2020-2021 FINAL EXPENSE BUDGET
RATON WATER WORKS**

<u>DESCRIPTION</u>	2019-2020 PROJECTED <u>Y-T-D</u>	2019-2020 ACTUAL <u>Y-T-D</u>	2019-2020 <u>BUDGET</u>	2020-2021 <u>BUDGET</u>
OFFICE & ADMIN				
SALARIES	\$244,485.21	\$245,281.13	\$271,399.44	\$185,858.93
FICA TAXES	\$18,167.00	\$18,138.24	\$21,041.70	\$14,609.73
RETIREMENT, P.E.R.A.	\$23,028.47	\$23,192.21	\$25,770.74	\$17,743.78
GROUP INSURANCE	\$36,580.77	\$37,166.35	\$45,420.39	\$37,305.14
DENTAL INSURANCE	\$1,271.32	\$1,292.88	\$1,551.07	\$1,298.29
VISION INSURANCE	\$200.16	\$200.16	\$267.87	\$206.16
WORKER'S COMP	\$1,130.60	\$859.45	\$1,000.00	\$800.00
UNEMPLOYMENT INS	\$0.00	\$0.00	\$250.00	\$200.00
RETIREE HEALTH CARE	\$4,705.99	\$4,737.80	\$5,259.33	\$3,621.18
OVERTIME	\$50.00	\$0.00	\$500.00	\$500.00
CAPITAL IMPROV TSFR	\$231,125.50	\$231,125.52	\$231,125.50	\$237,984.08
FRANCHISE FEE	\$92,450.20	\$92,450.28	\$92,450.20	\$95,193.63
OFFICE SUPPLIES & EXP	\$14,703.44	\$14,128.66	\$15,000.00	\$15,000.00
IT SERVICES/COMPUTER EXP	\$14,809.78	\$25,510.52	\$15,000.00	\$25,000.00
CC PROCESSING FEES	\$8,359.39	\$11,399.15	\$8,000.00	\$9,000.00
ADVERTISING	\$1,804.52	\$1,654.35	\$3,000.00	\$2,000.00
TRAVEL EXPENSE	\$1,787.60	\$1,340.70	\$2,000.00	\$2,000.00
PROF. & LEGAL SERVICES	\$12,174.06	\$12,123.16	\$10,000.00	\$10,000.00
SAFETY PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00
SUNDRY INSURANCE	\$37,721.06	\$35,221.06	\$40,000.00	\$40,000.00
BAD DEBT EXPENSE	<u>\$2,326.03</u>	<u>\$3,128.38</u>	<u>\$5,000.00</u>	<u>\$4,000.00</u>
<u>SUB TOTAL</u>	\$746,881.10	\$758,950.00	\$794,036.24	\$702,320.92
CONST. & MAINT				
SALARIES	\$396,414.69	\$390,712.76	\$411,555.84	\$426,618.41
FICA TAXES	\$30,123.58	\$29,505.23	\$32,641.08	\$34,214.12
RETIREMENT, P.E.R.A.	\$31,707.28	\$31,982.12	\$33,249.17	\$34,966.58
GROUP INSURANCE	\$79,953.24	\$83,497.14	\$82,977.86	\$85,446.83
DENTAL INSURANCE	\$2,851.50	\$3,005.82	\$2,908.10	\$3,195.82
VISION INSURANCE	\$445.38	\$484.66	\$479.32	\$494.16
WORKER'S COMP	\$14,114.52	\$11,514.33	\$15,000.00	\$15,000.00
UNEMPLOYEMNT INS	\$0.00	\$0.00	\$675.00	\$675.00
RETIREE HEALTH CARE	\$7,713.11	\$7,726.99	\$7,942.21	\$8,346.30
OVERTIME	\$16,403.84	\$14,681.03	\$17,000.00	\$17,000.00
CLOTHING ALLOWANCE	\$5,765.40	\$6,503.70	\$10,112.50	\$11,120.00
UNIFORM SERVICE	\$9,338.95	\$9,288.96	\$9,000.00	\$9,000.00
TRAINING & EDUCATION	\$4,626.06	\$4,126.06	\$4,000.00	\$4,000.00
SAFETY BONUS	\$8,312.50	\$8,312.50	\$8,312.50	\$10,937.50
UTIL/NATURAL GAS	\$3,134.21	\$2,957.14	\$2,500.00	\$3,000.00
MISC EXPENSE	\$969.55	\$939.86	\$1,000.00	\$1,000.00
TELEPHONE	\$10,095.35	\$10,404.99	\$10,000.00	\$11,000.00
CIMMARON LINE UTIL	\$38,894.03	\$40,439.72	\$32,628.71	\$40,000.00
EAGLE NEST GAUGES	\$0.00	\$0.00	\$0.00	\$0.00
LAKE MALOYA MAINT	\$1,198.77	\$1,187.90	\$2,000.00	\$1,500.00
WATER RIGHTS TAXES	\$4,711.44	\$4,711.44	\$4,000.00	\$5,000.00
CIMARRON LINE MAINT	\$0.00	\$0.00	\$500.00	\$500.00
WTR LINE/METER MAINT	\$2,460.07	\$3,676.51	\$5,000.00	\$4,000.00
COMMUNICATION EQUIP	\$29.27	\$21.95	\$250.00	\$250.00
TRANSPORTATION/SHOP EXP	\$24,283.00	\$22,444.66	\$20,000.00	\$20,000.00
GAS, OIL & DIESEL FUEL	\$41,783.60	\$37,648.04	\$32,500.00	\$32,500.00
NM WATER CONS. FEE	\$12,036.80	\$11,975.01	\$10,000.00	\$12,000.00
SEWER LINE COLLECTION	<u>\$8,303.39</u>	<u>\$7,917.79</u>	<u>\$7,000.00</u>	<u>\$7,500.00</u>
<u>SUB TOTAL</u>	\$755,669.53	\$745,666.31	\$763,232.29	\$799,264.72

**2020-2021 FINAL EXPENSE BUDGET
RATON WATER WORKS**

<u>DESCRIPTION</u>	2019-2020 PROJECTED <u>Y-T-D</u>	2019-2020 ACTUAL <u>Y-T-D</u>	2019-2020 <u>BUDGET</u>	2020-2021 <u>BUDGET</u>
FILTER PLANT				
SALARIES	\$139,768.43	\$135,784.52	\$135,821.37	\$144,156.86
FICA TAXES	\$10,515.29	\$10,144.81	\$10,476.39	\$11,171.44
RETIREMENT, P.E.R.A.	\$13,399.60	\$13,083.66	\$13,099.87	\$13,912.50
GROUP INSURANCE	\$13,334.20	\$15,271.20	\$9,519.98	\$21,752.67
DENTAL INSURANCE	\$446.16	\$446.16	\$446.04	\$459.54
VISION INSURANCE	\$78.84	\$78.84	\$79.13	\$81.33
WORKER'S COMP	\$4,863.29	\$3,840.41	\$4,500.00	\$4,500.00
UNEMPLOYMENT INS	\$0.00	\$0.00	\$300.00	\$300.00
RETIREE HEALTH CARE	\$2,738.19	\$2,672.84	\$2,673.44	\$2,839.29
OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00
FILTER PLANT UTILITIES	\$3,689.23	\$4,483.81	\$6,000.00	\$6,000.00
FILTER PLANT SUPPLIES	<u>\$102,483.48</u>	<u>\$107,774.74</u>	<u>\$80,000.00</u>	<u>\$90,000.00</u>
<u>SUB TOTAL</u>	<u>\$291,316.71</u>	<u>\$293,580.99</u>	<u>\$262,916.22</u>	<u>\$295,173.63</u>
SEWER PLANT				
SALARIES	\$152,668.75	\$148,420.82	\$151,174.67	\$161,329.96
FICA TAXES	\$11,030.61	\$10,686.52	\$11,190.89	\$12,023.30
RETIREMENT, P.E.R.A.	\$14,755.01	\$14,390.38	\$14,601.46	\$15,591.68
GROUP INSURANCE	\$31,511.73	\$32,187.96	\$32,215.61	\$33,175.04
DENTAL INSURANCE	\$1,138.92	\$1,163.52	\$1,163.24	\$1,198.43
VISION INSURANCE	\$203.88	\$203.88	\$203.87	\$210.12
WORKER'S COMP	\$4,874.64	\$3,738.20	\$4,500.00	\$4,500.00
UNEMPLOYMENT INS	\$0.00	\$0.00	\$300.00	\$300.00
RETIREE HEALTH CARE	\$3,003.62	\$2,939.56	\$2,979.89	\$3,181.97
DISCHARGE PERMITS	\$0.00	\$0.00	\$4,000.00	\$4,000.00
TRANS FOR B & I PMT	\$173,485.68	\$173,485.68	\$173,485.62	\$189,155.56
SEWER PLANT UTILITIES	\$97,261.49	\$97,132.18	\$110,000.00	\$100,000.00
SEWER PLANT SUPPLIES	<u>\$43,883.52</u>	<u>\$43,464.21</u>	<u>\$50,000.00</u>	<u>\$50,000.00</u>
<u>SUB TOTAL</u>	<u>\$533,817.85</u>	<u>\$527,812.91</u>	<u>\$555,815.25</u>	<u>\$574,666.06</u>
GRAND TOTAL	\$2,327,685.19	\$2,326,010.21	\$2,376,000.00	\$2,371,425.33
MEMO ITEMS				
GROSS RECEIPTS PAYABLE				\$110,000.00
CITY OF RATON-SANITATION				<u>\$1,500,000.00</u>
TOTAL 2019-2020 BUDGET				\$3,981,425.33

**RATON WATER WORKS
2020-2021 FINAL BUDGET**

SGRT OPERATING FUND	
BEGINNING CASH BALANCE 07-01-2020	\$ 1,748,180.04
REVENUE	
GROSS RECEIPTS TAX	\$ 650,000.00
INTEREST INCOME	\$ 15,000.00
SUB-TOTAL	\$ 665,000.00
TRANSFERS IN	
SGRT BOND & INT FUND (1982)	\$ 236,121.00
TOTAL	\$ 901,121.00
EXPENDITURES	
SYKES 1/2 SALARY (CONST SVCS)	\$ 50,000.00
GRT ADMIN FEES	\$ 35,000.00
PARTS, EQUIPMENT & MISC.	\$ 250,000.00
CIMARRON SYSTEM UPGRADES/PER & ENGINEERING	\$ 50,000.00
LAKE MALOYA DAM ENGINEERING, DESIGN, PER/CREST	\$ 50,000.00
LAKE MALOYA SPILLWAY CREST/CONDUITS	\$ 50,000.00
DISTRIBUTION SYSTEM UPGRADES	\$ 200,000.00
FILTER PLANT IMPROVEMENTS	\$ 150,000.00
3RD STREET IMPROVEMENTS	\$ 500,000.00
LEGAL & PROFESSIONAL FEES	\$ 5,000.00
LAB EQUIPMENT	\$ 25,000.00
USDA RECYCLE WATER BOND PAYMENT - SEWER PLANT	\$ 65,056.32
USDA WATER BOND PAYMENT - FILTER PLANT	\$ 79,645.72
DUMP TRUCK	\$ 100,000.00
(2) PICKUP TRUCKS	\$ 62,500.00
TOTAL PROJECTS	\$ 1,672,202.04
TRANSFERS OUT	
	\$ -
	\$ -
TOTAL TRANSFERS	\$ -
ANTICIPATED ENDING BALANCE 06-30-2021	\$ 977,099.00

SGRT B & I FUND	
BEGINNING CASH BALANCE 07-01-2020	\$ 236,120.77
REVENUE	
INTEREST ON INVESTMENTS	\$ 1.00
EXPENDITURES	
NONE	\$ -
TRANSFERS OUT	
SGRT OPERATING	\$ 236,121.77
ANTICIPATED ENDING BALANCE 06-30-2021	\$ -

SGRT B & I RESERVE	
BEGINNING CASH BALANCE 07-01-2020	\$ 58,748.92
REVENUE	
INTEREST ON INVESTMENTS	\$ 20.00
EXPENDITURES	
USDA WATER BOND RESERVE - FILTER PLANT	\$ 58,768.92
ANTICIPATED ENDING BALANCE 06-30-2021	\$ -

CAPITAL IMPROVEMENT FUND	
BEGINNING CASH BALANCE 07-01-2020	\$ 709,023.79
REVENUE	
INTEREST ON INVESTMENTS	\$ 5,000.00
SUB-TOTAL	\$ 5,000.00
TRANSFERS IN	
TRANS FROM OPERATING	\$ 237,984.08
TOTAL	\$ 242,984.08
EXPENDITURES	
COLLECTION SYSTEM UPGRADES	\$ 150,000.00
HOSPITAL DRIVE LIFT STATION PHASE II	\$ 150,000.00
MISC EQUIPMENT/PARTS	\$ 50,000.00
SLUDGE FIELD IMPROVEMENTS	\$ 50,000.00
UV SYSTEM UPGRADE	\$ 25,000.00
WWTP NUTRIENT REMOVAL TASK	\$ 30,000.00
SEWER RODDER	\$ 45,000.00
OFFICE FURNITURE REPLACEMENT	\$ 10,000.00
	\$ -
TOTAL EXPENDITURES	\$ 510,000.00
ANTICIPATED ENDING BALANCE 06-30-21	\$ 442,007.87

GENERAL OBLIGATION FUND	
BEGINNING CASH BALANCE 07-01-2020	\$ 424.33
REVENUE	
PROPERTY TAX	\$ -
INTEREST	\$ 1.00
SUB-TOTAL	\$ 1.00
EXPENDITURES	
TRANSFER TO OPERATING FUND	\$ 425.33
ANTICIPATED ENDING BALANCE 06-30-2021	\$ -

METER DEPOSITS	
BEGINNING CASH BALANCE 07-01-2020	\$ 103,784.02
REVENUE	
METER DEP	\$ -
EXPENDITURES	
	\$ -
ANTICIPATED ENDING BALANCE 06-30-2021	\$ 103,784.02

POSITION DISCRPTION

- 1) POSITION CLASSIFICATION
- 2) EMPLOYEE NAME
- 3) MONTHLY SALARY

	ANNUAL SALARY	FICA	MEDICARE	RETIREMENT	HEALTH INS	WKR'S COMP ASSESS	UNEMPLOY INS	DENTAL INS	VISION INS	RET INS
UTILITY COMMISSIONER	\$100.00	\$ 74.40	\$ 17.40							
UTILITY COMMISSIONER	\$100.00	\$ 74.40	\$ 17.40							
UTILITY COMMISSIONER	\$100.00	\$ 74.40	\$ 17.40							
UTILITY COMMISSIONER	\$100.00	\$ 74.40	\$ 17.40							
UTILITY COMMISSIONER	\$100.00	\$ 74.40	\$ 17.40							
GENERAL MANAGER * LONG CA, SB & SL	\$ 41,208.75 \$ - \$ 1,075.00									
\$ 3,434.06	\$ 42,283.75	\$ 2,621.59	\$ 613.11	\$ 4,038.46	\$ 2,695.73	\$ 200.00	\$ 50.00	\$ 99.87	\$ -	\$ 824.18
FINANCE/OFFICE MANAGER LONG CA & SB	\$ 60,524.28 \$ 997.00 \$ 762.50									
\$ 5,126.77	\$ 62,283.78	\$ 3,861.59	\$ 903.11	\$ 6,029.09	\$ 15,751.11	\$ 200.00	\$ 50.00	\$ 599.21	\$ 103.08	\$ 1,230.43
BILLING CLERK CA, SB & SL	\$ 32,983.20 \$ 997.00 \$ 762.50									
\$ 2,831.68	\$ 34,742.70	\$ 2,154.05	\$ 503.77	\$ 3,330.06	\$ 15,751.11	\$ 200.00	\$ 50.00	\$ 599.21	\$ 103.08	\$ 679.60
BILLING CLERK CA & SB	\$ 33,307.20 \$ - \$ 762.50									
\$ 2,775.60	\$ 34,069.70	\$ 2,112.32	\$ 494.01	\$ 3,264.11	\$ 78.63	\$ 200.00	\$ 50.00	\$ -	\$ -	\$ 666.14
COMPUTER OPERATOR CA	\$ 11,041.50 \$ 125.00									
\$ 920.13	\$ 11,166.50	\$ 692.32	\$ 161.91	\$ 1,082.07	\$ 3,028.56	\$ -	\$ -	\$ -		\$ 220.83
OVERTIME	\$ 500.00	\$ 31.00	\$ 1.92	\$ -						
TOTAL WAGES	\$ 185,858.93	\$11,844.88	\$2,764.85	\$17,743.78	\$37,305.14	\$800.00	\$200.00	\$1,298.29	\$206.16	\$3,621.18
TOTAL CLOTHING ALLOWANCE	\$1,925.00									
TOTAL SAFETY BONUS	\$1,562.50									

\$0.00

*50% GENERAL MANAGER SALARY PAID OUT OF SUPPLEMENTAL GROSS RECEIPTS TAX FUND

