



**CITY OF RATON, NEW MEXICO  
RESOLUTION 2016-40  
2016-2017 MUNICIPAL BUDGET ADOPTION  
105TH FISCAL YEAR**

**WHEREAS**, the Governing Body in and for the Municipality of Raton, New Mexico and its franchises Raton Water Works and Raton Public Service have developed their budgets for fiscal year 2016-2017; and

**WHEREAS**, said final budgets were developed on the basis of need and through cooperation with all user departments, elected officials and other department supervisors; and

**WHEREAS**, the official workshops and meetings for the review of said documents were duly advertised and held on April 26 and May 10 in compliance with the State Open Meetings Act; and

**WHEREAS**, it is the majority opinion of this Governing Body that the proposed final budgets meet the requirements as currently determined for fiscal year 2016-2017.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the Governing Body of the Municipality of Raton, State of New Mexico, hereby adopts the budget herein above described and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

**RESOLVED:** In session this 26th day of July 2016.

CITY COMMISSION  
RATON, NEW MEXICO

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Sandra Mantz, Mayor

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James Neil Segotta, Jr. Mayor Pro-Tem

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Ron Chavez, Commissioner

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Don Giacomo, Commissioner

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Linde Schuster, Commissioner

(SEAL)

\_\_\_\_\_  
Tricia Garcia, City Clerk



CITY OF RATON  
MUNICIPAL BUDGET RECAP SHEET  
2016-2017 FINAL BUDGET  
FISCAL YEAR 105  
REVISED 7/26/2016

FUND	UNAUDITED BEGINNING CASH BALANCE July 1, 2016	BUDGETED FUND REVENUES	BUDGETED FUND TRANSFERS		BUDGETED FUND EXPENDITURE	PROJECTED ENDING CASH BALANCE June 30, 2017
			IN	OUT		
<b>GENERAL FUND</b>						
100 GENERAL FUND	1,386,717	4,604,814	363,940	110,935	4,723,444	1,521,092
<b>SPECIAL REVENUE FUNDS</b>						
201 FIRE GRANTS	65,452	75,000	-	5,000	135,452	(0)
202 FIRE - STATE	158,953	374,040	-	82,032	450,961	0
203 RECREATION - (Swimming Pool)	29,327	229,254	60,000	-	314,407	4,174
204 LODGERS TAX - Promotional Fund	72,557	340,750	-	204,000	176,000	33,307
205 LODGERS TAX - Non-Promotional Fund	101,507	100	204,000	84,434	161,107	60,066
206 LAW ENFORCEMENT	4,009	27,200	-	20,665	10,544	(0)
207 INSURANCE RESERVE FUND	6,277	1,034,361	-	-	1,034,361	6,277
208 EMERGENCY MEDICAL	-	35,550	-	-	35,550	-
209 POLICE GRANTS/E911	-	154,685	8,055	-	162,740	-
210 LOCAL GOV'T CORRECTION FEES	52,498	10,100	-	-	16,000	46,598
211 LIBRARY BLDG. FUND	271,350	2,000	-	-	2,500	270,850
213 LIBRARY GRANTS	-	24,107	-	-	24,107	-
216 ENVIRONMENTAL TAX (Post-closure landfill)	167,281	90,947	-	-	258,228	0
217 STREET IMP. 1/4% TAX	257,250	538,823	-	-	637,004	159,069
218 REVOLVING LOAN FUND	66,043	100	-	-	-	66,143
219 POLICE NARCOTICS	27,723	50	-	-	20,050	7,723
222 JUVENILE JUSTICE GRANT	-	145,124	-	14,344	130,780	-
223 ARRA OJP GRANT	-	56,147	-	-	56,147	-
224 ARRA CWSRF PROJECT	-	30,000	-	30,000	-	-
225 ARRA 2ND STREET PROJECT	-	-	-	-	-	-
229 SHULER LEDA GRANT	100,092	12,500	-	-	100,000	12,592
TOTAL SPECIAL REVENUE FUNDS	1,380,319	3,180,838	272,055	440,475	3,725,938	666,799
<b>CAPITAL OUTLAY FUNDS</b>						
300 AIRPORT	69	676,400	35,600	-	712,000	69
301 PARKS	-	42,720	7,280	-	50,000	-
302 SWIMMING POOL/REC CTR	69,874	571,692	-	527,779	28,559	85,228
305 NMSHTD MAP PROJECT 1/2% GRT	-	-	-	-	-	-
308 HISTORIC BUILDINGS	-	27,248	-	27,248	-	-
311 NMED WATER PROJECTS FUND	-	319,550	-	110,922	208,628	-
312 DEPOT IMPROVEMENT PROJECT	-	717,967	-	141,675	576,292	-
313 SANITATION PROJECT	-	787,794	-	-	787,794	-
TOTAL CAPITAL OUTLAY FUNDS	69,943	3,143,371	42,880	807,624	2,363,273	85,297
<b>DEBT SERVICE FUNDS</b>						
401 NMFA LOAN - FIRE EQUIPMENT	3,436	200	82,032	-	82,032	3,636
403 NMFA LOAN WELCOME CNTR	58,221	150	50,434	-	50,434	58,371
404 NMED LOAN LANDFILL DEBT SERVICE	-	-	1,586	-	1,586	-
405 WASTEWATER TREATMENT USDA LOAN	842,032	255,414	-	-	167,800	929,646
406 NMFA RECREATION CENTER	265,292	750	352,802	-	352,802	266,042
407 NMFA RECREATION CENTER	232,144	750	174,977	-	174,977	232,894
408 WATER TRUST BOARD DEBT SERVICE	-	-	10,000	-	10,000	-
409 ARRA CWSRF DEBT SERVICE	-	-	30,000	-	30,000	-
410 NMFA WTB FIRE RESTORATION	-	-	100,922	-	100,922	-
411 NMFA POLICE VEHICLES	40	40	20,665	-	20,665	80
412 NMFA SANITATION LOAN	125,385	800	113,047	-	113,047	126,185
TOTAL DEBT SERVICE FUNDS	1,526,550	258,104	936,465	-	1,104,265	1,616,854
<b>ENTERPRISE</b>						
500 SOLID WASTE	659,740	1,478,300	-	306,706	1,393,685	437,649
<b>TRUST &amp; AGENCY</b>						
700 CORRECTION FEES	-	4,800	-	-	4,800	-
720 FIREWORKS FUND	-	3,171	-	-	3,171	-
725 CHARITY FUND	4,304	-	-	-	4,304	(0)
750 EMPLOYEE COKE FUND	235	100	-	-	335	(0)
TOTAL TRUST & AGENCY FUNDS	4,539	8,071	-	-	12,610	(0)
<b>LANDFILL TRUST ASSURANCE</b>						
800 LANDFILL TRUST ASSURANCE	201,728	-	50,400	-	-	252,128
<b>TOTAL</b>	5,229,535	12,673,498	1,665,740	1,665,740	13,323,215	4,579,818



**Budget Changes made to GF Revenue 16-17**

<u>TAXES</u>	<u>Interim</u>	<u>Final</u>	<u>changes</u>
Gross Receipts Tax	2,781,659	2,781,659	-
Property Tax	664,445	664,445	-
Franchise Tax	203,000	203,000	-
Motor Vehicle Tax	14,000	14,000	-
Comp Tax	14,000	14,000	-
<b>Total Taxes</b>	<b>3,677,104</b>	<b>3,677,104</b>	

**FEES CHARGED**

Rents & Services	575,600	574,100	(1,500) Moved Shuler Rental Income to new Fund 229 (Shuler LEDA Project)
Fines & Forfeitures	32,000	32,000	-
License & Permits	23,750	23,750	-
<b>Total Fees</b>	<b>631,350</b>	<b>629,850</b>	

**MISCELLANEOUS**

Miscellaneous	51,700	51,700	-
Grants	246,160	246,160	-
<b>Total Misc.</b>	<b>297,860</b>	<b>297,860</b>	
<b>Total Revenues</b>	<b>4,606,314</b>	<b>4,604,814</b>	(1,500)

**Changes made to GF Expenses**

<u>Department</u>	<u>Interim Expenses</u>	<u>Final Expenses</u>	<u>Changes</u>
Executive	693,155	695,155	2,000 Increased Annual MainStreet Contract from \$32k to \$34k per Commission Approval
Library	211,758	211,871	113 Increased elevator maintenance expense
Public Works	551,759	551,759	-
Building Maint.	162,841	162,843	2 Corrected Group Ins line item to match salary schedule
Zoning	10,621	45,621	35,000 Added \$25k for Comprehensive plan update and additional \$10,000 for abatement expenses
Fire	1,138,819	1,144,341	5,522 Updated Salary Schedule
Dispatch	343,075	343,075	-
Police	1,319,101	1,319,101	-
Airport	32,850	32,850	-
Legislative	26,101	26,101	-
Community Dev	21,027	21,027	-
Animal Control	74,733	74,733	-
Judicial	91,267	94,967	3,700 added back budget for T-1 Video Arraignment line until Court decides to disconnect and use skype
	<b>4,677,107</b>	<b>4,723,444</b>	46,337

**Transfers**

IN	173,673	363,940	190,267 budgeted for reimb to GF for Temp Transfers made at YE for JJAC, Senior Ctr & Depot grants
OUT	102,880	110,935	8,055 Tsf Out to Fund 209 for Police Vest Grant Matching Funds

<b>Revenues</b>	<b>4,606,314</b>	<b>4,604,814</b>
<b>Expenses</b>	<b>4,677,107</b>	<b>4,723,444</b>
<b>Net Transfers</b>	<b>70,793</b>	<b>253,005</b>
<b>Rev Over Exp</b>	<b>-</b>	<b>134,375</b>

Additional revenue from transfers will go into reserves

**Other Changes:**

Updated Beginning Cash Balances per year end financial report. Health Care budgeted increase left at 10% until negotiations with Pres are complete	
Fund 201 - Fire Grants	Adjusted beginning cash balance and increased budgeted expenses to show zero balance at year end.
Fund 202- Fire Fund	Adjusted beg cash balance, revenues and expenses to reflect actual amount of Fire Protection Allotment received for FY16
Fund 203 - Recreation	Adjusted beg cash balance
Fund 204 - LT Promo Fund	Adjusted beg cash balance and increased budgeted LT revenues to cover MainStreet 10% admin fee
Fund 205 - LT Non Promo	Adj beginning cash balance and increased elevator maint expenses
Fund 206 - LEPF Fund	Adj beginning cash balance to reflect carryover amount. Reuest to carryover will be submitted with final budget
Fund 207 - Insurance Reserve	Adj beginning cash balance
Fund 208 - EMS Fund	Adj beginning cash balance and decreased budgeted expenses to show zero balance at year end.
Fund 209 - Police Grants	Increased FY16 Grant amount to reflect new award for Police Vests and increased tsf in from GF for match
Fund 211 - Library Bldg Fund	Adjusted beginning cash balance
Fund 213 - Library Grants	Adj revenue and expense to reflect actual amount for ERATE reimbursement
Fund 216 - Environ Fund	Adj beginning cash balance and increased revenue and expense for NMED Landfill Closure Grant
Fund 217 - Street Improvement	Adj beginning cash balance and revenue/expense to reflect new COOP grant + Match
Fund 222 - JJAC Grant	Adj revenue to reflect outstanding reimbursement request at YE and a transfer out to GF to repay temporary transfer pending reimb
Fund 229- Shuler LEDA Grant	Adj beginning cash balance and added line item for Shuler Revenue per terms of the grant
Fund 308 - Historic Buildings	Increased revenue to reflect June grant reimbursement and transfer out to Gen fund to pay back temp tsf
Fund 312 - Depot Project	Adj revenue and expense to reflect balance of grant and tsf out to GF to refund temp transfer
Fund 313 - Sanitation Project	Adj revenue and expense to reflect loan balance as of 7/1/16
Fund 404 - NMED Landfill Loan	Adj expenses to reflect principal and interest payments and transfer in from Solid Waste for annual loan payment
Fund 500 - Sanitation Fund	Adj beginning cash balance and tsf out to Fund 404 for NMED Loan Payment and expenses for corrections to Personnel schedule
Funds 720-750	Adjusted beginning cash balances, revenues and expenses to show zero fund balance at year end.
Fund 800 - Landfill Trust	Adjusted beginning cash balance



## 2016-2017 GENERAL FUND BUDGET REVENUES FINAL

### TAXES

Gross Receipts Tax	2,781,659	60.41%
Property Tax	664,445	14.43%
Franchise Tax	203,000	4.41%
Motor Vehicle Tax	14,000	0.30%
Cigarette Tax	-	0.00%
Comp Tax	14,000	0.30%
<b>Total Taxes</b>	<b>3,677,104</b>	<b>79.85%</b>

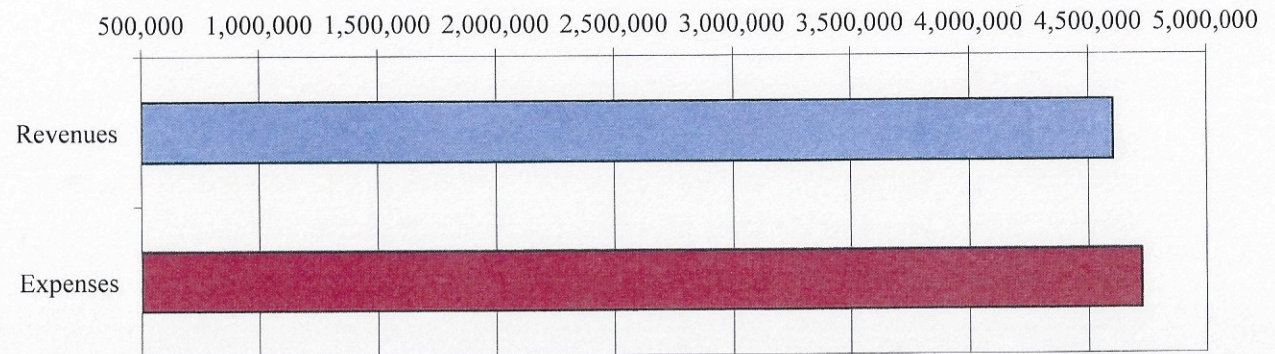
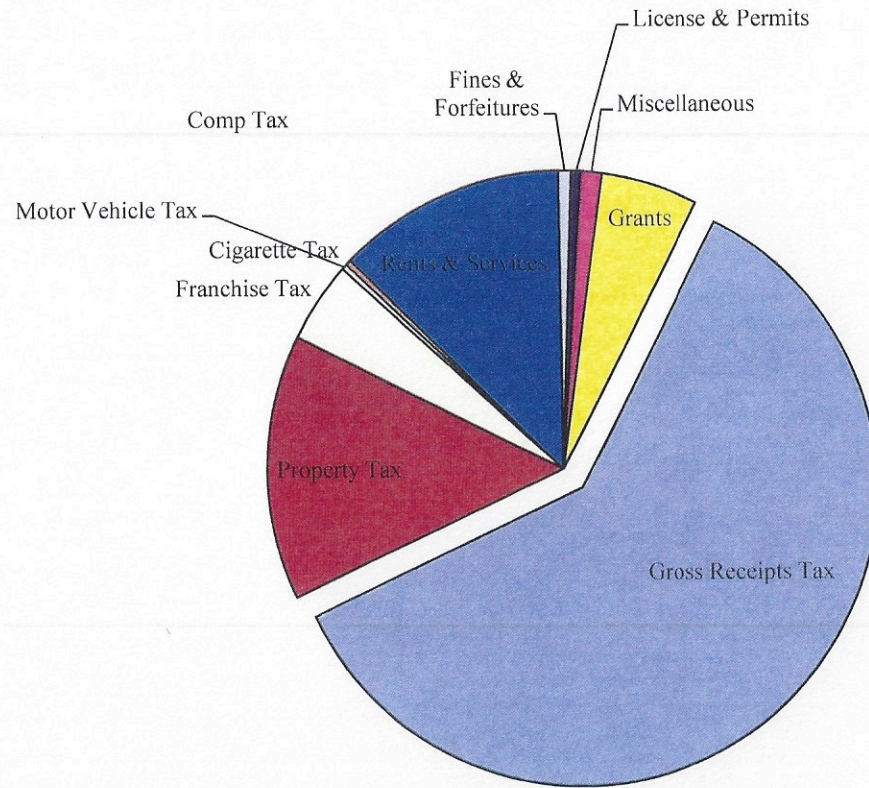
### FEES CHARGED

Rents & Services	574,100	12.47%
Fines & Forfeitures	32,000	0.69%
License & Permits	23,750	0.52%
<b>Total Fees</b>	<b>629,850</b>	<b>13.68%</b>

### MISCELLANEOUS

Miscellaneous	51,700	1.12%
Grants	246,160	5.35%
<b>Total Misc.</b>	<b>297,860</b>	<b>6.47%</b>

<b>Total Revenues</b>	<b>4,604,814</b>	<b>100.00%</b>
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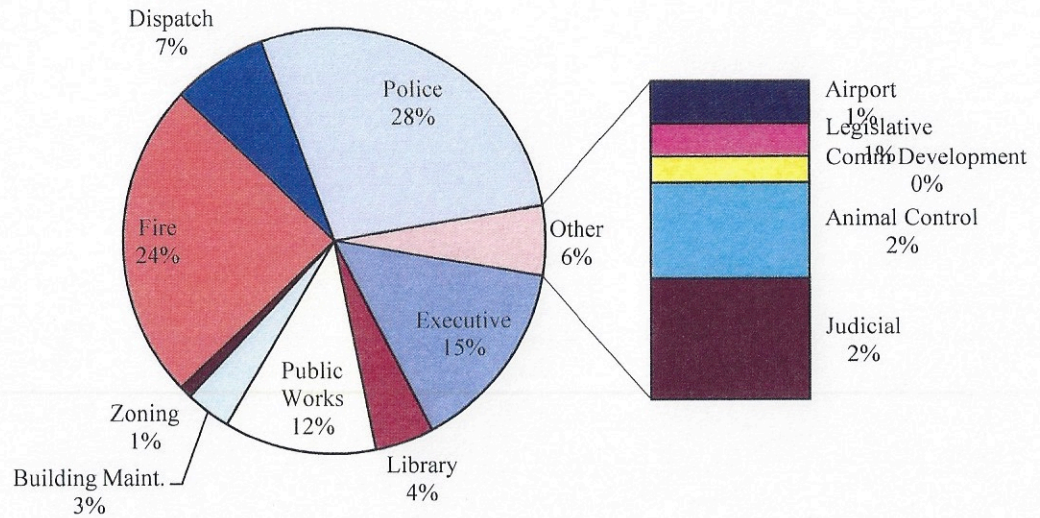
Revenues	4,604,814
Expenses	4,723,444
Net Transfers	253,005
<b>Rev Over Exp</b>	<b>134,375</b>



## 2016-2017 GENERAL FUND BUDGET EXPENSES BY DEPARTMENT FINAL

<u>Department</u>	<u>Expenses</u>
Executive	695,155
Library	211,871
Public Works	551,759
Building Maint.	162,843
Zoning	45,621
Fire	1,144,341
Dispatch	343,075
Police	1,319,101
Airport	32,850
Legislative	26,101
Comm Development	21,027
Animal Control	74,733
Judicial	94,967
	<b>4,723,444</b>

**Projected**  
**1/12 Reserve - 390,704**





### GENERAL FUND GROSS RECEIPTS TAX COMPARISON

